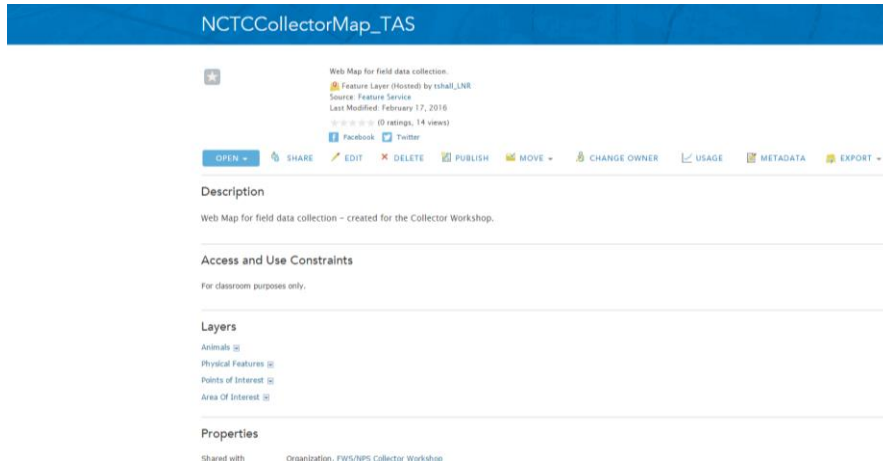


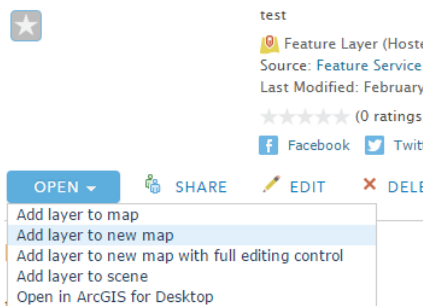
## Collector Workshop

### Exercise 2 – Configure and publish a web map for use with Collector.

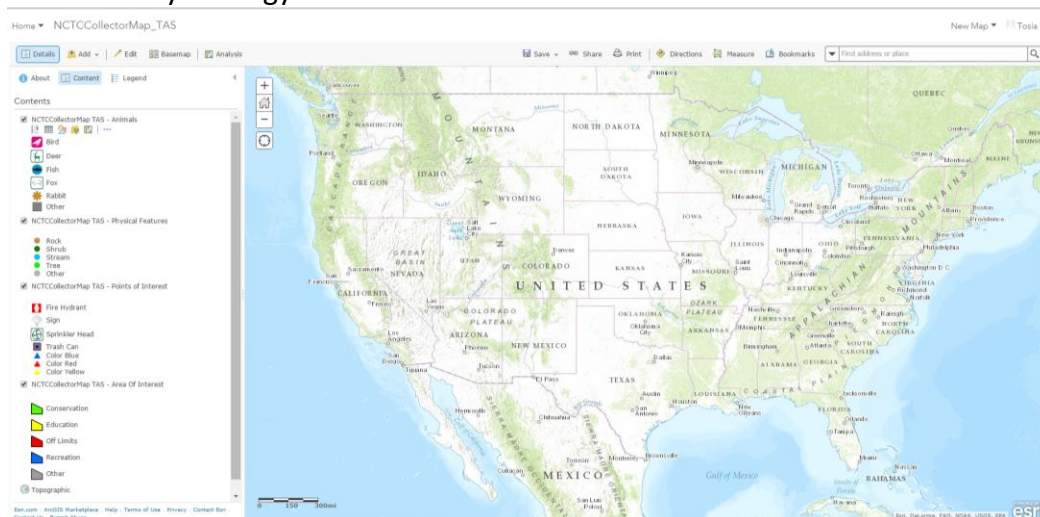
You should have the ArcGIS Online Details page for NCTCCollectorMap\_xyz open on your screen:



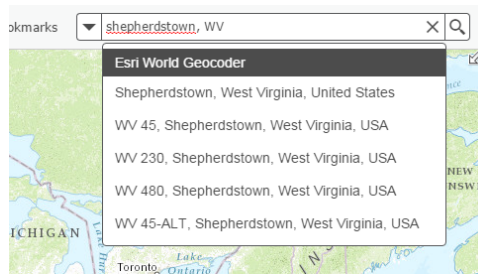
Click **Open** -> **Add layer to new map**:



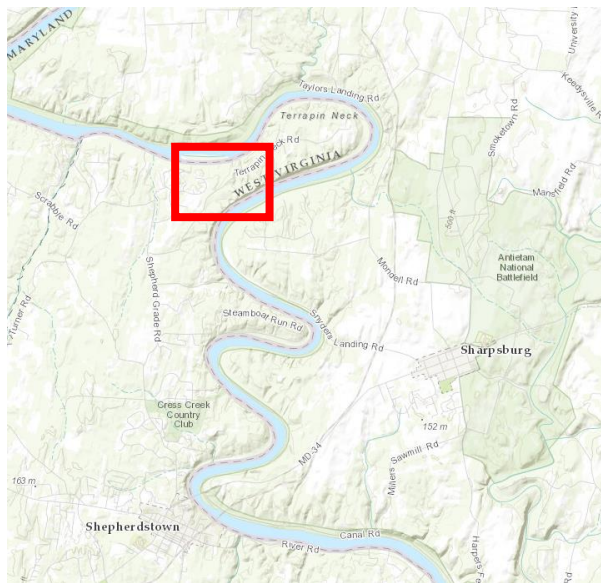
A new web map will open with your editable layers. Click the name of each layer to expand it and see its symbology:



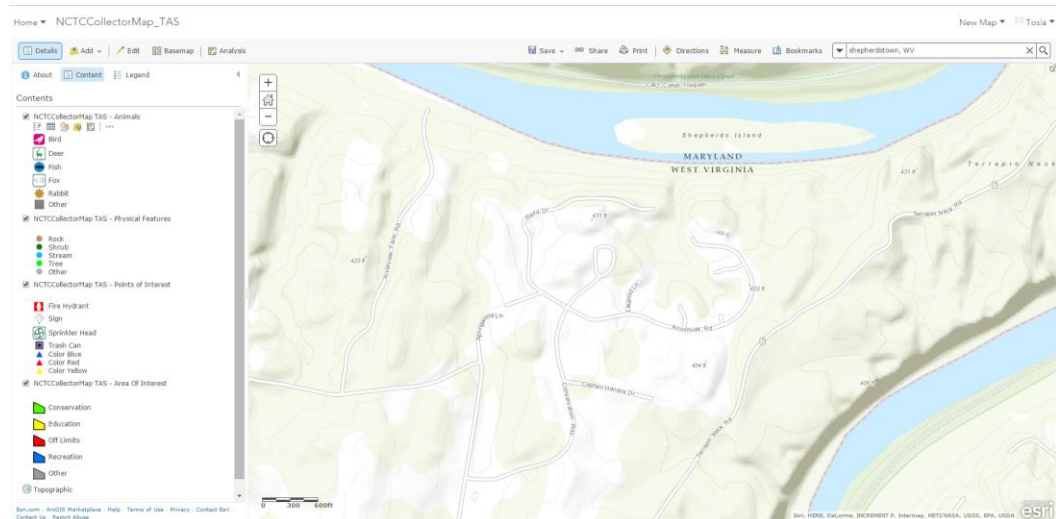
In the Search box, type Sheperdstown, WV and click Enter:



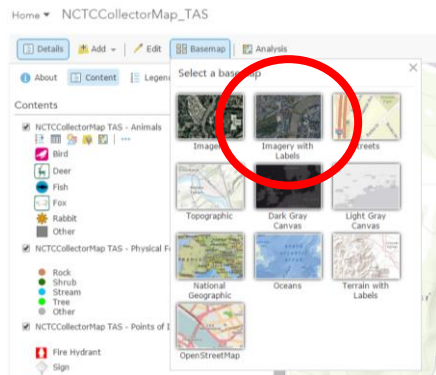
You'll zoom in to Shepherdstown, then zoom out until you can see the loop in the river to the north, near Terrapin Neck. Now zoom in to this area:



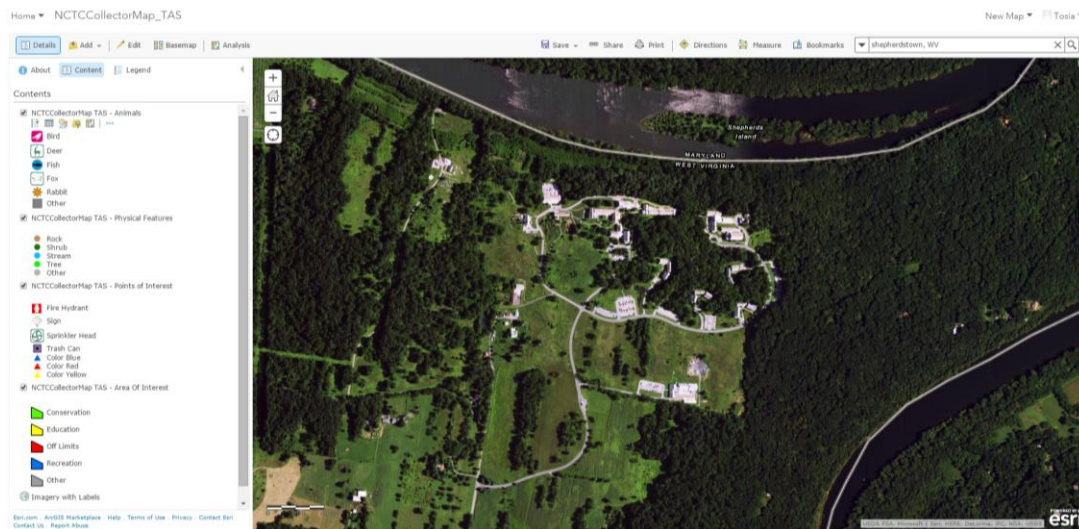
You should see the NCTC campus just south of Shepherds Island:



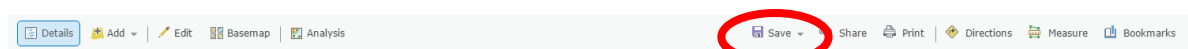
Change the basemap to Imagery with Labels:



Now you should see NCTC in the imagery:



You can zoom in some more, and get some nice detail. Click **Save**:



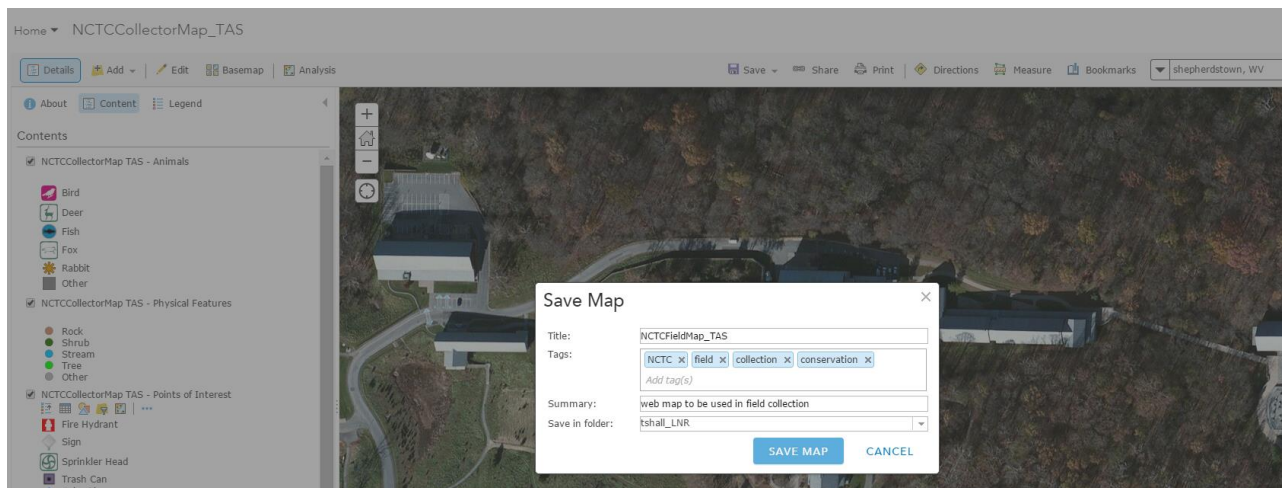
For the Title of the map type **NCTCFieldMap\_xyz** (your initials).

For Tags, type **NCTC, field, collection, conservation** and hit Enter.

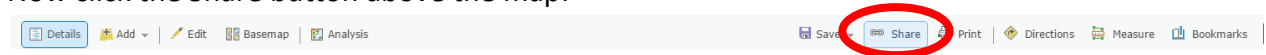
For Summary, type **Web map to be used in field collection.**

Save it in your **home folder of your organization**, the same folder in which you find your NCTCCollectorMap\_xyz Feature Layer.

Click **Save Map**:

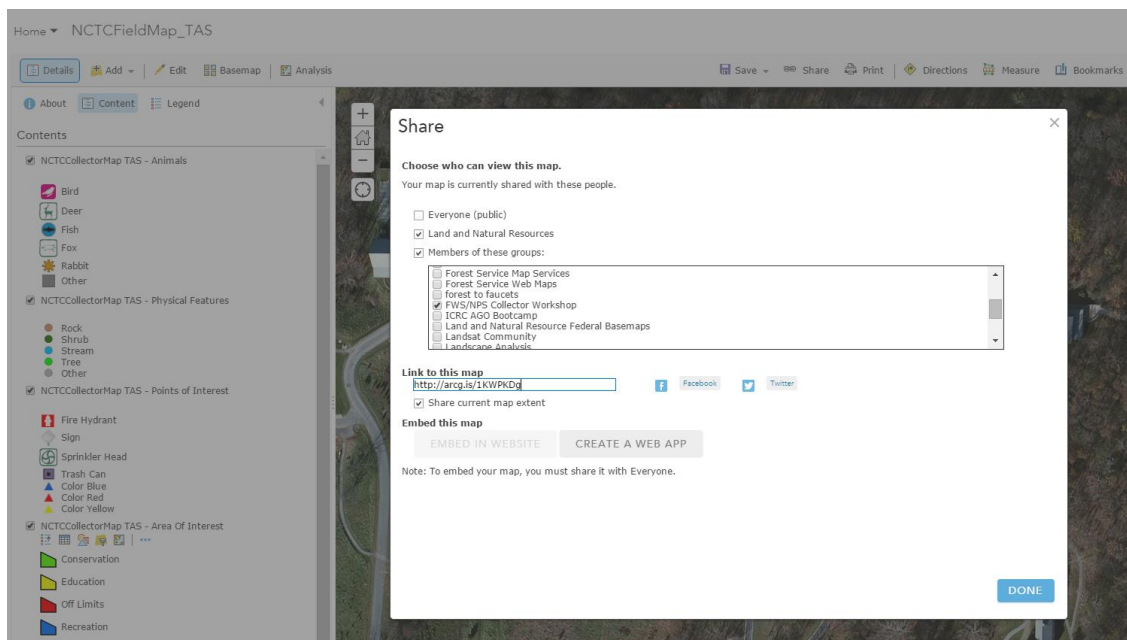


Now click the Share button above the map:



You can share this map with members of your organization.

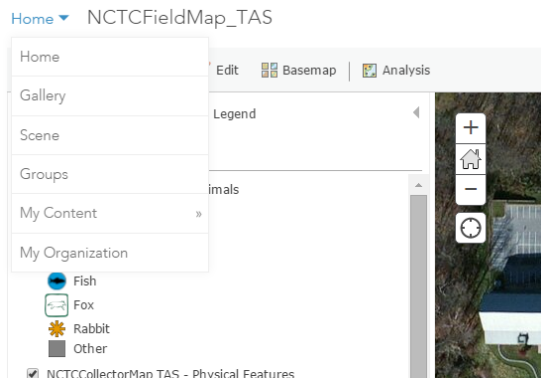
You **MUST** share this map with the **FWS/NPS Collector Workshop Group**:



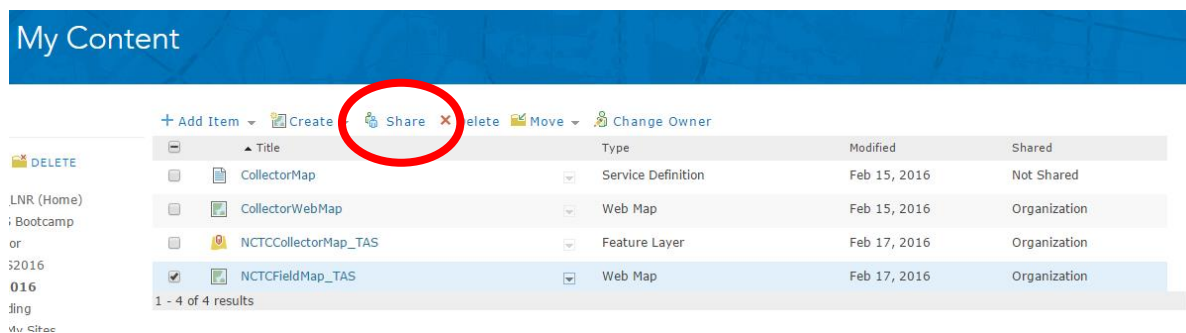
Click **DONE**.

Now go back to your home folder to ensure that this map is ready to go and shared correctly. Click the down arrow next to **Home**, then click **My Content**:

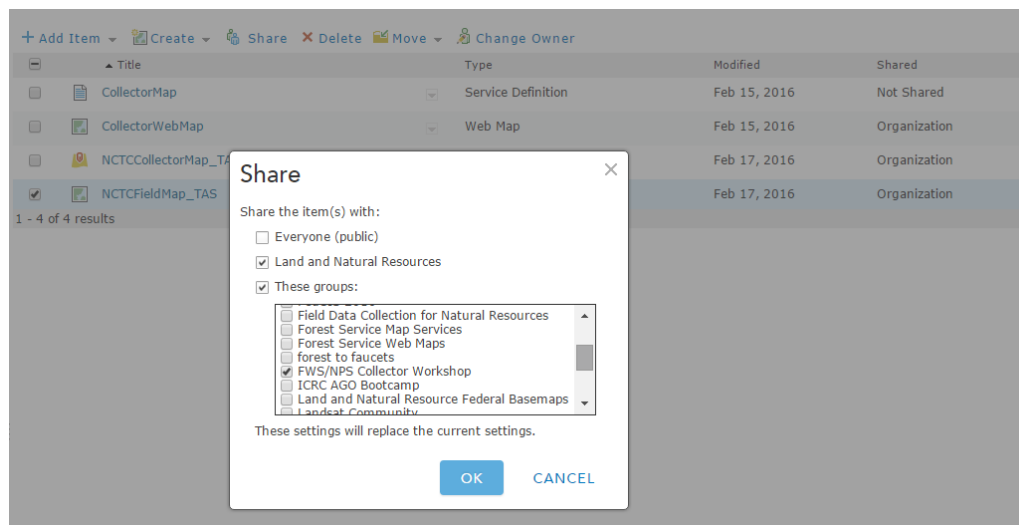




Put a check in the box next to **NCTCFieldMap\_xyz**, click **Share**:



Make sure that there is a check in the box next to FWS/NPS Collector Workshop:



Click **OK**.

**END**